**West Mecklenburg High School**

**Title I Family & Parent Engagement Plan 2023-2024**

Research shows when families are involved in a child’s education, test scores

are higher, attendance is better and students have a more positive attitude. In

the Charlotte Mecklenburg School District, Family & Parent Engagement mean a whole range of options and choices. Whether it’s making sure that their child is well fed, well rested and attends school regularly, or volunteering time to assist at school, or taking an active role in serving on the School Leadership Team to help shape school policies-all are valued activities and all help students to be academically successful.

West Mecklenburg High School will jointly develop with and distribute to parents

a written Family & Parent Engagement plan. The plan will be updated periodically to meet the changing needs of parents and the school, and in a format and language readily understood by parents and district personnel.

1. **Strategies for Family & Parent Engagement**

* Schedule an annual meeting to inform parents of school’s participation in Title I
* Offer meetings with flexible meeting times
* Involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I
* Provide parents information on the following :
* Interpretation on the school’s annual performance report
* Explanation of the curriculum in use at West Mecklenburg HS
* Forms of assessments used to measure student progress
* Proficiency levels students are expected to meet
* Timely responses to suggestions and comments

1. **Shared Responsibility for High Student Academic Achievement**

* School-Parent-Student learning compact
* Provide reports about performance on various assessments. Teachers will communicate with parents regularly regarding student academic achievement.
* Provide parents timely notice regarding their right to request information on the professional qualifications of classroom teachers and paraprofessionals
* Volunteering and participation, as appropriate, in decisions related to

academics and extracurricular time

| **Activity/Task** | **Person Responsible** | **Timeline** | **Evidence** |
| --- | --- | --- | --- |
| 1. Develop agenda and handouts  2. Publicize event | 1. Principal/School Personnel  2. Principal | August  August | * Copies of agenda and handouts * Copy of ConnectEd, school newsletter, school marquee, website, and email sites. |
| 3. Develop Sign-In sheets  4. Maintain documentation  5. Presentation of information | 1. Teachers  2. Assistant Principal  3. Principal/AP | August  August  August | * Sign-in sheets for meeting * Title I Google Drive * Sign-in sheets |

| **Topic** | **Type of Activity** | **Person Responsible** | **Correlation to Student Achievement** | **Timeline** | **Evidence** |
| --- | --- | --- | --- | --- | --- |
| Title I Overview | Annual Title I Meeting | Principal | Provides parents with information on Title I | August | Sign-in sheets  Virtual Meeting |
| Town Hall Meeting | Opening of School and Schoolwide Programs | Administrative and Instructional Staff | Provide parents and students with the opportunity to discuss schoolwide programs | October | Virtual |
| PTSA Membership Drive | Parental Engagement- Fundraising, Recruiting | Melissa Ardis | PTSA President or members will be present at parental events in Q1 to encourage membership, sell T-shirts, and hold raffles | October | Sign-in sheet  PTSA Membership |
| College Application Week/FAFSA Night | College preparations | College Advisor | Provide students and parents with information regarding university and college application | October | Sign in sheets |
| Family Instructional Team Night | Parents learn to support students with academics at home | Teachers/Facilitators | Provide come into the classroom and parents learn content specific information on curriculum standards and what they can do at home to supplement classroom curriculum | Spring | Parent Evaluations,  Virtual Option |
| Parent Resource  Center in Media Center | Newsletters, Parent Resources,  Activities to work at home with students | Media Specialist | Resources to work with parents from various subgroups | August-June | Check out log |
| Involve parents in the decision-making process for all school improvement activities | Parent Resources | PTSA/SLT | PTSA Input through School Improvement Plan,  Title 1 Plan, Climate Survey | August - June | Parent Evaluations,  Sign-in sheets |
| AVID Parent Night | AVID Resources | Ms. Forst and AVID Site Team | Parents will learn about AVID and how students plan for college using AVID strategies | April | Parent Evaluations,  Sign-in sheets |
| Freshman Transition | Parent information on transitioning to High School | Counselors and Administration | Resources to work with parents on transitioning to high school | May | Sign In Sheets |
| Conduct meetings at a variety of times and conduct conferences | Meetings will be scheduled at times which working parents can attend. Teacher conferences as needed. | Administrators, Classroom Teachers | Teacher-Parent communication enhances student achievement | August-  June | Parent Evaluations, sign-in sheets |

**Adoption**

This School Family & Parent Engagement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I programs, as evidenced by the agenda from the SIT/PTSA meeting.

This plan was adopted by the school on October 1, 2012 and revised September 2021. It will be in effect for the period of August 2022-June 2023.The school will distribute this policy to all parents on or before September 30of each year.

Principal Casimir Bundrick